APPLICATION FORM FOR REGISTRATION OF TRAVEL AGENCY

Instructions: Please provide all information requested on this form. If additional information is required to complete this form, please call 3323224 or email: info@tourism.gov.mv

Application must be submitted at least four (4) weeks prior to registration expiry or commencement of operation

<table>
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<tr>
<th>Purpose of submitting</th>
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<tbody>
<tr>
<td>□ New application</td>
<td>□ Renewal of License</td>
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**Name of the Company:**
(In English & Dhivehi)

**Name of the Travel Agency:**
(In English & Dhivehi)

**Address (Ward/House Name/ Road/ Island Atoll):**

**Contact details of the Travel Agency**

Phone Number:

Fax Number:

E-mail Address:

**Name & Address of the Directors of the Company**

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<tr>
<th>Name &amp; Address of the Directors</th>
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**Contact details of the Company**

Tel:  
Fax:  
Email:  

CONTINUED
MINISTRY OF TOURISM, ARTS AND CULTURE
REPUBLIC OF MALDIVES

Application form for the registration of Travel Agency

Name & Address of the Share Holders

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*Please submit the Registration Certificate, Memorandum and Articles of Association of any company which is a shareholder of the Applicant Company and the letter of appointment of its Director.

I hereby declare that the information given above is correct and I understand the any false information may result in cancellation of this application:

Name of Director: ____________________________  Company Seal: ____________________________

Signature: ____________________________

Date: ____________________________

Contact No: ____________________________

Additional Document to be submitted with the Application

- **Memorandum of Association** (please note that the objectives of the company must include ‘operation of Travel Agency’ in its Memorandum of Association)
- **Articles of Association**
- **Copy of the Registration Certificate**
- **Copy of the Business Name Registry of the Travel Agency** (If the proposed name of the Travel Agency is different from that of the Company)
- **ID card copy of all Shareholders and Directors of the Company**
- **Police Record of all the shareholders of the company**
- **Copy of the Letter head**
- **Copy of the Payment Voucher**
- **Copy of the Payment Invoice**
- **Reservation Voucher**
- **Free Individual Travelling (FIT) Voucher**
- **Original of the previous Operating License**

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