



ANNEX 1: Maldives Tourism Awards 2023 Categories, Awards and Criteria

Category C-1: Tourist Resorts

#	Award	Criteria	Documents required
1	Staff Accommodation Award	Quality and allocation of Rooms	<ul style="list-style-type: none"> ▪ Room allocation list ▪ Room allocation policy ▪ List of fixtures/amenities in the rooms ▪ List of common facilities ▪ Photos / Videos (captioned)
		Bathroom / toilet (share basis, Hot/cold water, attached bathrooms, etc.)	
		Room furniture, fixtures & amenities	
		Common facilities	
2	Staff Dining Experience Award	Dietary requirements	<ul style="list-style-type: none"> ▪ Menus ▪ Frequency of rotation ▪ Frequency of menu change ▪ Policy regarding staff dining ▪ Any additional supporting document relevant to staff dining (Optional) ▪ Photos / Video (captioned)
		Frequency of menu rotation	
		Variety of foods provided	
		Ambience and comfort of dining area	
		Presentation of food	
		Live cooking	
		Availability of refreshments and snacks (non-meal times)	
		Access to guest restaurant for staff	
Provision of room service to staff			
3	Excellence in Staff Recreation and Well-being Award	Facilities and resources	<ul style="list-style-type: none"> ▪ List of recreational facilities ▪ List of Inhouse events ▪ List of Inter-atoll/National events/Private events ▪ List of accomplishments/ awards ▪ Recreational policy of establishment ▪ List of incentives for staffs ▪ Reports/newsletters/ media coverage ▪ Photos/video (captioned)
		Participation in recreation and sport tournaments (Inhouse / Island / atoll / national etc.)	
		Organizing recreation and sport tournaments (Inhouse/ Island / atoll / national etc.)	
		National and international recreation and sports awards received	
		Staff release for tournaments/events	
		Incentives/ provision of packages for staff family for holidays etc.	
4	Employee Healthcare Award	Insurance policies and coverage (Immediate family / parents / coverage area in terms of international healthcare facilities)	<ul style="list-style-type: none"> ▪ Healthcare policies ▪ Insurance policy documents ▪ Mental health related policies and arrangements ▪ Leave policies
		Medical leaves	



		Provision and quality of resort health care services	<ul style="list-style-type: none"> ▪ Additional documents to support the healthcare services provided within the evaluation period. ▪ Clinic registration certificate (If there is a clinic) ▪ Inhouse doctor's certificate (if doctor is available) ▪ Inhouse registered Nurse (If nurse available in the resort)
		Assisting and facilitation of Medical Services	
		Provision of mental health care services	
5	Safest Work Environment Award	Availability of tools and equipment	<ul style="list-style-type: none"> ▪ Copies of SOPs relevant to safety, anti- harassment, emergency procedures ▪ List of safety tools & equipment's ▪ Records of safety trainings and drill ▪ Equipment handling procedures ▪ Photos/video (captioned)
		Equipment handling (ease of handling, automation, etc.)	
		Safety Trainings / drills	
		First-aid / emergency procedures	
		Anti-harassment policies	
		Availability and implementation of safety standards	
		Fire safety protocols	
6	Highest Parity of Maldivian Employees Award	Number of local staffs as a percentage of total staff - Managerial	<ul style="list-style-type: none"> ▪ Staff List in Microsoft Excel format. The list should have the following fields <ul style="list-style-type: none"> ○ Staff name, ○ Gender, ○ Hire Date, ○ Length of service Position, Department/Section ○ Nationality ○ Staff Level (Line Staff, Mid Management, Managerial). ▪ Policies and practices carried out by the resort to encourage female employment
		Number of local staffs as a percentage of total staff - Mid-management	
		Number of local staffs as a percentage of total staff - General team members (Line Staff)	
		Policies encouraging local employment	
7	Highest Number of Female Employee Award	Number of female staffs as a percentage of total staff - Managerial	<ul style="list-style-type: none"> ▪ Staff List in Microsoft Excel format. The list should have the following fields <ul style="list-style-type: none"> ○ Staff name, ○ Gender, ○ Hire Date, ○ Length of service Position, Department/Section ○ Nationality ○ Staff Level (Line Staff, Mid Management, Managerial). ▪ Policies and practices carried out by the resort to encourage female employment
		Number of female staffs as a percentage of total staff - Mid-management	
		Number of female staffs as a percentage of total staff - General team members (Line Staff)	
		Policies and initiatives encouraging women employment	
8	Training and Career Development Award	Training opportunities provided and conducted in Maldives	<ul style="list-style-type: none"> ▪ Training calendar ▪ Training records ▪ Succession plans ▪ Related policies
		Training opportunities provided and conducted –international	



		Higher education opportunities	<ul style="list-style-type: none"> Recognitions/awards received in the area of training & development
		Paid leave and other incentives for studies/trainings	
		Accreditation of trainings provided (local/international)	
		Management development training and opportunities for locals	
9	Community Engagement Award	Engagement with local councils	<ul style="list-style-type: none"> Endorsed Budget utilization report (local products -Building and decoration materials (local /foreign percentage included) endorsed Endorsed Budget utilization report (Local Food products (local/ / foreign percentage endorsed included) Endorsed Budget utilization report (other consumables (local / foreign percentage) endorsed Endorsed list of items in shop (local /and foreign items) Interactions with island communities (meeting records/photos/videos)
		Engagement with Women Development Corporations	
		Engagement with NGO's	
		Engagement with Schools and Educational Institutes	
		Engagement with Health care facilities	
		Engagement with local entrepreneurs	
		Impact on community	
		Budget allocations and utilizations made for local community engagement	
10	Award for Promoting Local Performers - Musicians	Budget allocation / utilization	<ul style="list-style-type: none"> Records/bills etc. Endorsed Budget utilization for entertainment - Musicians (local /foreign percentage included) Frequency of Shows Music (local /foreign included)
		Frequency	
		Opportunities for different artists	
		Opportunities for solo artists	
11	Award for Promoting Local Performers – DJs	Budget allocation / utilization	<ul style="list-style-type: none"> Records/bills etc. Endorsed Budget utilization for entertainment - DJs, (local /foreign percentage included) Frequency of Shows – DJs (local /foreign included)
		Frequency	
		Opportunities for different artists	
12	Award for Promoting Local Performers - Cultural Troops	Budget allocation / utilization	<ul style="list-style-type: none"> Records/bills etc. Endorsed Budget utilization for entertainment: Dance groups, Boduberu Groups etc. (local /foreign percentage included) Frequency of Shows –local /foreign included)
		Frequency	
		Opportunities for different artists	
13	Award for Promoting Local Performers - Visual Artists	Opportunities given for photographers	<ul style="list-style-type: none"> Records/bills etc. Endorsed Budget utilization for entertainment for such visual arts Frequency of hiring
		Opportunities given for videographers	



		Opportunities given for traditional art forms	
		Opportunities given for modern art forms	
		Budget allocation / utilization	
14	Award for Excellence in CSR	Budget allocations made for voluntary CSR activities	<ul style="list-style-type: none"> ▪ Reports/newsletters/ media coverage ▪ Endorsed budget allocation and utilization for CSR ▪ CSR project documents ▪ Achievements received (if there is any)
		CSR projects (mandatory & voluntary) and their benefit to stakeholders including recipients, employees, customers and shareholders	
		CSR project sustainable and with long-lasting benefits to its beneficiaries.	
		Special achievements	
15	Environment Sustainability Award	Environmental practices (conservation, re-use, re-cycle, etc)	<ul style="list-style-type: none"> ▪ Endorsed Budget utilization for environment related activities ▪ Environmental policies and guidelines ▪ Records of any activities carried out. ▪ Local / international wards or recognitions received ▪ Waste management procedures / guidelines currently in place
		Energy conservation / alternative energy sources	
		Waste management practices	
		Preventative measures for climate change	
		In-house agricultural initiatives	
16	Resort of the Year	Staff Accommodation Award & Staff Dining Experience Award (10%)	<p><i>Not open for application. Award will be given based on the weightage provided</i></p>
		Staff Recreation and Well-being Award & Employee Healthcare Award (10%)	
		Safest Work Environment Award (10%)	
		Highest Parity of Maldivian Employees Award & Highest Number of Female Employee Award (20%)	
		Training and Career Development Award (10%)	
		Community Engagement Award Excellence in CSR Award (20%)	
		Promoting Local Performers (Musicians, DJ's, Cultural Troops, Visual Artists) Award (10%)	
		Environment Sustainability Award (10%)	



Category C-2: Tourist Guesthouses and Tourist Hotels

#	Award	Criteria	Documents required
1	Staff Accommodation Award	Room/bathroom allocation by staff levels Amenities / furniture / fixtures and facilities Cleanliness/ hygiene (Frequency of Cleaning / level of hygiene) Comfort, privacy, safety, and convenience of staff housing facilities.	<ul style="list-style-type: none"> ▪ Room allocation list ▪ Room allocation policy ▪ List of fixtures/amenities in the rooms ▪ List of common facilities ▪ Photos / Videos (captioned)
2	Staff Dining Experience Award	Dietary requirements Menu varieties (Quality and variety of F&B) Dining ambience Hygiene and cleanliness of dining areas	<ul style="list-style-type: none"> ▪ Menus ▪ Frequency of rotation ▪ Frequency of menu change ▪ Policy regarding staff dining ▪ Any additional supporting document relevant to staff dining (Optional) ▪ Photos / Video (captioned)
3	Excellence in Staff Recreation and Well-being Award	Events and tournaments Staff release Availability of sports and fitness facilities Variety of recreational activities Quality of equipment and facilities	<ul style="list-style-type: none"> ▪ List of recreational facilities ▪ List of Inhouse events ▪ List of Inter-atoll/National events/Private events ▪ List of accomplishments/ awards ▪ Recreational policy of establishment ▪ List of incentives for staffs ▪ Reports/newsletters/ media coverage ▪ Photos/video (captioned)
4	Employee Healthcare Award	Insurance policies (Additional insurance other than Asandha) Medical leaves Health care services Quality and accessibility of healthcare services Availability of trained medical staff Effectiveness of health and safety protocols.	<ul style="list-style-type: none"> ▪ Healthcare policies ▪ Insurance policy documents ▪ Mental health related policies and arrangements ▪ Leave policies ▪ Additional documents to support the healthcare services provided within the evaluation period. ▪ Clinic registration certificate (If there is a clinic) ▪ Inhouse doctor's certificate (if doctor is available) ▪ Inhouse registered Nurse (If nurse available in the resort)
5	Safest Work Environment Award	Availability of tools and equipment Safety Trainings / drills First-aid / emergency procedures Ant-harassment policies	<ul style="list-style-type: none"> ▪ Copies of SOPs relevant to safety, anti- harassment, emergency procedures ▪ List of safety tools & equipment's ▪ Records of safety trainings and drill ▪ Equipment handling procedures



		<p>Implementation of effective safety procedures</p> <p>Compliance with health and safety regulations</p> <p>Frequency of workplace incidents (incident report to provide as supporting document)</p>	<ul style="list-style-type: none"> ▪ Photos/video (captioned)
6	Highest Parity of Maldivian Employee Award	<p>Number of fulltime/parttime local staff by level</p> <p>Percentage of Maldivian employees in the workforce</p> <p>Level of job diversity among Maldivian employees</p> <p>Effectiveness of recruitment and retention efforts</p>	<ul style="list-style-type: none"> ▪ Staff List in Microsoft Excel format. The list should have the following fields <ul style="list-style-type: none"> ○ Staff name, ○ Gender, ○ Hire Date, ○ Length of service Position, Department/Section ○ Nationality ○ Staff Level (Line Staff, Mid Management, Managerial). ▪ Policies and practices carried out by the resort to encourage female employment
7	Highest Number of Female Employee Award	<p>Number of fulltime female staff by level</p> <p>Number of Part time female staff by level</p> <p>Percentage of female employees in the workforce</p> <p>Level of job diversity among female employees</p> <p>Effectiveness of recruitment and retention efforts to hire female employees</p>	<ul style="list-style-type: none"> ▪ Staff List in Microsoft Excel format. The list should have the following fields <ul style="list-style-type: none"> ○ Staff name, ○ Gender, ○ Hire Date, ○ Length of service Position, Department/Section ○ Nationality ○ Staff Level (Line Staff, Mid Management, Managerial). ▪ Policies and practices carried out by the resort to encourage female employment
8	Training and Career Development Award	<p>Availability of training and development programs (in-house and abroad)</p> <p>Vocational trainings</p> <p>Effectiveness of leadership development initiatives</p> <p>Opportunities for career advancement</p>	<ul style="list-style-type: none"> ▪ Training calendar ▪ Training records ▪ Succession plans ▪ Related policies ▪ Recognitions/awards received in the area of training & development
9	Community Engagement Award	<p>Budget allocation for community activities</p> <p>Utilization of local products (handicraft/agricultural/fisheries)</p>	<ul style="list-style-type: none"> ▪ Endorsed Budget utilization report (local products -Building and decoration materials (local /foreign percentage included) endorsed



		Number of Community activities conducted (within one year)	<ul style="list-style-type: none"> ▪ Endorsed Budget utilization report (Local Food products (local/ / foreign percentage endorsed included) ▪ Endorsed Budget utilization report (other consumables (local / foreign percentage) endorsed ▪ Endorsed list of items in shop (local /and foreign items) ▪ Interactions with island communities (meeting records/photos/videos)
		Engagement with the local community	
		Support for local businesses	
		Initiatives to promote diversity and inclusion	
10	Award for Promoting Local Performers (Musicians)	Budget allocation / utilization	<ul style="list-style-type: none"> ▪ Records/bills etc. ▪ Endorsed Budget utilization for entertainment - Musicians (local /foreign percentage included) ▪ Frequency of Shows Music (local /foreign included)
		Frequency	
		Opportunities for different artists	
		Promotion of local musicians and performers	
11	Award for Promoting Local Performers (DJs)	Budget allocation / utilization	<ul style="list-style-type: none"> ▪ Records/bills etc. ▪ Endorsed Budget utilization for entertainment - DJs, (local /foreign percentage included) ▪ Frequency of Shows – DJs (local /foreign included)
		Frequency	
		Opportunities for different artists	
		Promotion of local DJs	
12	Award for Promoting Local Performers (Cultural Troops)	Budget allocation / utilization	<ul style="list-style-type: none"> ▪ Records/bills etc. ▪ Endorsed Budget utilization for entertainment: Dance groups, Boduberu Groups etc. (local /foreign percentage included) ▪ Frequency of Shows –local /foreign included)
		Frequency	
		Opportunities for different artists	
		Promotion of local cultural troops and performers	
13	Award for Excellence in CSR	Island initiatives	<ul style="list-style-type: none"> ▪ Reports/newsletters/ media coverage ▪ Endorsed budget allocation and utilization for CSR ▪ CSR project documents ▪ Achievements received (if there is any)
		Community contributions	
		Community HR development initiatives	
		Demonstrated commitment to corporate social responsibility	
		Effectiveness of CSR initiatives	
		Impact on the local community and environment	
14	Environment Sustainability Award	Implementation of sustainable practices (conservation, re-use/re-cycle etc)	<ul style="list-style-type: none"> ▪ Endorsed Budget utilization for environment related activities ▪ Environmental policies and guidelines ▪ Records of any activities carried out. ▪ Local / international wards or recognitions received ▪ Waste management procedures / guidelines currently in place
		Energy conservation / alternative energy sources	
		Waste management practices	
		Safety and Security procedures/facilities	
		Use of eco-friendly materials and products	



		Commitment to reducing environmental impact	
15	Guesthouse of the Year	<p>Staff Accommodation Award & Staff Dining Experience Award (10%)</p> <p>Staff Recreation and Well-being Award & Employee Healthcare Award (10%)</p> <p>Safest Work Environment Award (10%)</p> <p>Highest Parity of Maldivian Employees Award & Highest Number of Female Employee Award (20%)</p> <p>Training and Career Development Award (10%)</p> <p>Community Engagement Award Excellence in CSR Award (20%)</p> <p>Promoting Local Performers (Musicians, DJ's, Cultural Troops) Award (10%)</p> <p>Environment Sustainability Award (10%)</p>	<i>Not open for application. Award will be given based on the weightage provided</i>



Category C-3: Tourist Vessels

#	Award	Criteria	Documents required
1	Staff Accommodation Award	Staff room allocation (share basis, employment level will be considered)	<ul style="list-style-type: none"> ▪ Bed/room allocation list ▪ Bed/Room allocation policy ▪ List of fixtures/amenities in the rooms ▪ List of common facilities, if any ▪ Photos (captioned)
		Bathroom / toilet (share basis, Hot/cold water, etc)	
		Room furniture & fixtures, (Beds / AC/ Non-AC, safe, etc)	
		Common facilities (Cleaning facilities, Water dispensers, Wifi, lighting, ventilation, etc)	
2	Employee Healthcare Award	Insurance policies and coverage (Immediate family/parents/coverage area in terms of international healthcare facilities)	<ul style="list-style-type: none"> ▪ Healthcare policies ▪ Insurance policy documents ▪ Mental health related policies and arrangements ▪ Leave policies ▪ Additional documents to support the healthcare services provided within the evaluation period.
		Medical leave policy	
		Assisting and facilitation of Medical Services	
		Provision of mental health care services	
3	Safest Work Environment Award	Availability of tools and equipment handling (ease of handling, automation, etc)	<ul style="list-style-type: none"> ▪ Copies of SOPs relevant to safety, anti- harassment, emergency procedures ▪ Records of safety trainings and drills ▪ Grievance procedures
		Safety Trainings/ drills	
		First aid and emergency procedures	
		Anti-harassment policies	
		Fire Safety	
Availability and implementation of safety standards			
4	Highest Parity of Maldivian Employee Award	Number of local staffs as a percentage of total staff	<ul style="list-style-type: none"> ▪ Staff List in Microsoft Excel format. The list should have the following fields <ul style="list-style-type: none"> ○ Staff name, ○ Gender, ○ Hire Date, ○ Length of service Position, Department/Section ○ Nationality ○ Staff Level (Line Staff, Mid Management, Managerial). ▪ Percentage of payroll for locals (whether to include this separately in the criteria) ▪ Policies and practices carried out to encourage local employment
		Managerial	
		Mid-management	
		Line Staff	
Policies encouraging local employment			
5	Highest Number of Female Employee Award	Number of female staffs as a percentage of total staff	<ul style="list-style-type: none"> ▪ Staff List in Microsoft Excel format. The list should have the following fields <ul style="list-style-type: none"> ○ Staff name,
		○ Managerial	
		○ Mid-management	



		<ul style="list-style-type: none"> ○ Line Staff 	<ul style="list-style-type: none"> ○ Gender, ○ Hire Date, ○ Length of service Position, Department/Section ○ Nationality ○ Staff Level (Line Staff, Mid Management, Managerial). ▪ Percentage of payroll for locals ▪ Policies and practices carried out to encourage Female employment
6	Training and Career Development Award	Training opportunities provided and conducted –local	<ul style="list-style-type: none"> ▪ Training calendar ▪ Training records ▪ Succession plans ▪ Related policies ▪ Recognitions / awards received in the area of training & development.
		Training opportunities provided and conducted –international	
		Higher education opportunities	
		Paid leave and other incentives for studies/trainings	
7	Community Engagement Inclusion Award	Contributions made to community activities	<ul style="list-style-type: none"> ▪ Endorsed Budget utilization report (local products -Building and decoration materials (local /foreign percentage included) endorsed ▪ Endorsed Budget utilization report (Local Food products (local / foreign percentage endorsed included) ▪ Endorsed Budget utilization report (other consumables (local / foreign percentage) endorsed ▪ Interactions with island communities (meeting records/photos/videos)
		Utilization of local products (handicraft/agricultural/fisheries)	
8	Award for Promoting Local Performers - Musicians	Frequency of shows	<ul style="list-style-type: none"> ▪ Records/bills etc. ▪ Endorsed Budget utilization for entertainment - Musicians (local /foreign percentage included) ▪ Frequency of Shows Music (local /foreign included)
		Budget utilized for local artists	
		Remuneration for the utilization of local staff for cultural performances	
		The number of different artists/ performing groups given the opportunity to perform	
9	Award for Promoting Local Performers - DJs	Frequency of shows	<ul style="list-style-type: none"> ▪ Records/bills etc. ▪ Endorsed Budget utilization for entertainment - DJs (local /foreign percentage included) ▪ Frequency of Shows Music (local /foreign included)
		Budget utilized for local artists	
		Remuneration for the utilization of local staff for cultural performances	
		The number of different artists/ performing groups given the opportunity to perform	
10	Award for Promoting Local	Frequency of shows	<ul style="list-style-type: none"> ▪ Records/bills etc.
		Budget utilized for local artists	



	Performers - Cultural Troops	Remuneration for the utilization of local staff for cultural performances The number of different artists/performing groups given the opportunity to perform	<ul style="list-style-type: none"> ▪ Endorsed Budget utilization for entertainment - Musicians (local /foreign percentage included) ▪ Frequency of Shows Music (local /foreign included)
11	Award for Excellence in CSR	Environment practices (conservation, re-use/re-cycle etc.) Community contributions Community HR development initiatives Training and development opportunities for employees	<ul style="list-style-type: none"> ▪ Interactions with communities (meeting records/photos/videos) ▪ Records of CSR activities carried out ▪ Records of community activities.
12	Environment Sustainability Award	Environment practices (conservation, re-use/re-cycle etc.) Energy conservation / alternative energy sources Waste management practices	<ul style="list-style-type: none"> ▪ Endorsed Budget utilization for environment related activities ▪ Environmental policies and guidelines ▪ Records of any activities carried out. ▪ Local / international wards or recognitions received ▪ Waste management procedures / guidelines currently in place
13	Safari Vessels of the Year	Staff Accommodation Award & Staff Dining Experience Award (10%) Staff Recreation and Well-being Award & Employee Healthcare Award (10%) Safest Work Environment Award (10%) Highest Parity of Maldivian Employees Award & Highest Number of Female Employee Award (20%) Training and Career Development Award (10%) Community Engagement Award Excellence in CSR Award (20%) Promoting Local Performers (Musicians, DJ's, Cultural Troops) Award (10%) Environment Sustainability Award (10%)	Not open for application. Award will be given based on the weightage provided



Category C-4: Other Facilities (Travel Agencies, Dive Centers & Water Sports Center)

#	Award	Criteria	Documents required
1	Travel Agency of the Year	No of Years in Tour Operations	<ul style="list-style-type: none"> ▪ Company Profile / Ministry of Economic Development ▪ Annual Report submitted to Mira (Audit/Financial report not required) ▪ MIRA Tax Clearance ▪ Police Report Company or/Director ▪ Annual Report submitted to Ministry of Tourism (optional) ▪ Domestic and International Recognition ▪ Maldivian Staff Pension submission
		Annual Turn Over	
		No of Nights	
		No of Arrivals	
		No. of Local Employees	
		Tax Clearance	
		Service and Package Combination	
2	Dive Center of the Year – Local Islands	Production (no. of Clients)	<ul style="list-style-type: none"> ▪ Dive records ▪ Company Profile ▪ Annual Report submitted to Mira (Audit/Financial report not required) ▪ MIRA Tax Clearance ▪ Domestic and International Recognition ▪ Staff List (Staff name, Gender, Hire Date, Length of service Position, Department/ Section, Nationality and Staff Level - Line Staff, Mid Management, Managerial) in .xlsx format. ▪ Policies and practices carried out to encourage local employment ▪ Insurance Policies ▪ Training records
		Contribution to Tax	
		Certification	
		Local Employees	
		Safety/ Security Measures	
		Recognition	
		Trainings	
Insurance			
3	Dive Center of the Year – Resorts	Production (no. of Clients)	<ul style="list-style-type: none"> ▪ Dive records ▪ Company Profile ▪ Annual Report submitted to Mira (Audit/Financial report not required) ▪ MIRA Tax Clearance ▪ Domestic and International Recognition ▪ Staff List (Staff name, Gender, Hire Date, Length of service Position, Department/ Section, Nationality and Staff Level - Line Staff, Mid Management, Managerial) in .xlsx format. ▪ Policies and practices carried out to encourage local employment
		Contribution to Tax	
		Certification	
		Local Employees	
		Safety/ Security Measures	
		Recognition	
		Trainings	
Insurance			



			<ul style="list-style-type: none"> ▪ Insurance Policies ▪ Training records
4	Water Sports Center of the year – Local Islands	Services	<ul style="list-style-type: none"> ▪ Activity records ▪ Company Profile ▪ Annual Report submitted to Mira (Audit/Financial report not required) ▪ MIRA Tax Clearance ▪ Domestic and International Recognition ▪ Staff List (Staff name, Gender, Hire Date, Length of service Position, Department/ Section, Nationality and Staff Level - Line Staff, Mid Management, Managerial) in .xlsx format. ▪ Policies and practices carried out to encourage local employment ▪ Insurance Policies ▪ Training records
		Contribution to Tax	
		Certification	
		Local Employees	
		Safety/ Security Measures	
		Recognition	
		Trainings	
		Insurance	
5	Water Sports Center of the year – Resort	Production (no. of Clients)	<ul style="list-style-type: none"> ▪ Activity records ▪ Company Profile ▪ Annual Report submitted to Mira (Audit/Financial report not required) ▪ MIRA Tax Clearance ▪ Domestic and International Recognition ▪ Staff List (Staff name, Gender, Hire Date, Length of service Position, Department/ Section, Nationality and Staff Level - Line Staff, Mid Management, Managerial) in .xlsx format. ▪ Policies and practices carried out to encourage local employment ▪ Insurance Policies ▪ Training records
		Contribution to Tax	
		Certification	
		Local Employees	
		Safety/ Security Measures	
		Recognition	
		Trainings	
		Insurance	



Category C-5: Tourism Professionals / Personalities

#	Award	Criteria	Who can Apply	Documents required
1	Accommodation Service Award	Won a previous front of the house award	Those Who work in the Tourism Industry and directly interact with the guests in accommodation service	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		Number of Mentions in any of the Service Platforms e.g., TripAdvisor, google		
		Number of Years in Hospitality		
		No active disciplinary action taken in the past one year		
2	Guest Relations Service Award	Won a previous front of the house award	those Who work in the Tourism Industry and directly interact with the guest in guest relations	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		Number of Mentions in any of the Service Platforms eg TripAdvisor, google		
		Number of Years in Hospitality		
		No active disciplinary action taken in the past one year		
3	Hospitality Service Award	Won a previous Support Service award	Those who work in support service departments such as Accounts, IT, HR, Engineering and Admin	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		Number of Years in Hospitality		
		Example of incident that created a significant support		
		No active disciplinary action taken in the past one year		
4	Food & Beverage Service Award	Won a previous Food and Beverage Service award	Those who are working in the culinary / F&B services in the Tourism Sector	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		Number of Mentions in any of the Service Platforms eg. TripAdvisor, google		
		Number of Years in Hospitality		
		No active disciplinary action taken in the past one year		
5	Business Development Award	Won a Previous Business Development Award from	Those who work in sales,	<ul style="list-style-type: none"> ▪ CV ▪ Application form



		a recognized company or resort	Marketing, Revenue, reservation, Distribution, E-commerce, Travel Agents	<ul style="list-style-type: none"> ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures Any other reference
		Number of Years in Hospitality		
		Example of a Significant impact to enhance the business development function of the entity/ Travel Agency/ resort		
		Educational Qualification		
		No active disciplinary action taken in the past one year		
6	Hospitality Leadership Award	Won a Previous Business Development Award from a recognized company or resort	Those who work in the tourism sector as Head of Departments or above rank	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		Number of Years in Hospitality		
		Example of a Significant impact to enhance the business development function of the entity/ Travel Agency/ resort		
		Educational Qualification		
		No active disciplinary action taken in the past one year		
7	Art & Recreation Award - Local Visual Artists	Number of Years in Hospitality in related field	Photographers, Local Artists serving to the tourism industry	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		A Previous recognition in industry level (eg: insta famous, magazine, presented in big platform/stage)		
		Highlight of carrier incident that has a significant impact to the carrier/ guest experience		
		No active disciplinary action taken in the past one year (if permanently employed)		
8	Art & Recreation Award - Local Performers	Number of Years in Hospitality in related field	DJ, Musicians, Performers serving to the tourism industry	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form
		A Previous recognition in industry level (eg: insta famous, magazine,		



		presented in big platform/stage)		<ul style="list-style-type: none"> ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		Highlight of carrier incident that has a significant impact to the carrier/ guest experience		
		No active disciplinary action taken in the past one year (if permanently employed)		
9	Art & Recreation Award - Water Sports	Number of Years in Hospitality in related field	Water based activity professionals	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		A Previous recognition in industry level (eg: insta famous, magazine, presented in big platform/stage)		
		Highlight of carrier incident that has a significant impact to the carrier/ guest experience		
		No active disciplinary action taken in the past one year (if permanently employed)		
10	Art & Recreation Award - Dive	Number of Years in Hospitality in related field	Dive Instructors / professionals	<ul style="list-style-type: none"> ▪ CV ▪ Disciplinary Clearance Form ▪ Incident Submission Form ▪ National ID/ Passport ▪ Award Certs Copies ▪ Photo ▪ Supportive Evidence / Pictures ▪ Any other reference
		A Previous recognition in industry level (eg: insta famous, magazine, presented in big platform/stage)		
		Highlight of carrier incident that has a significant impact to the carrier/ guest experience		
		No active disciplinary action taken in the past one year (if permanently employed)		
		Number of Years in Hospitality in related field		